

PURSUANT TO DUE CALL AND NOTICE THEREOF, A REGULAR MEETING OF THE COUNCIL OF THE CITY OF FULDA WAS HELD IN THE COUNCIL CHAMBERS ON NOVEMBER 5, 2018 AT 6:30 P.M

The meeting was called to order at 6:30 p.m. in City Hall Council Chambers by Mayor J. Maertens, with the following present: Councilmembers J. Brown, C. Ouellette, J. Troje and T. Roberts.

Staff present: J. Burchill – City Clerk, P. Kenney – Police Chief and N. Frodermann – Public Works Superintendent.

Others present: Dave & Cheryl Thiner, Mark Knorr, Ann Witzel, Chuck Lursen, Glenn Gustafson, Kendra Michelau, Jeremy & Catherine Winters, Jim Elsing, Dave Worden, Larry Schindler, Brent Kavitz - SEH and Jerry Johnson - Fulda Free Press.

Ann Witzel presented the council with information on the events for the Parade of Lights. She needs permission for the hot dish cook-off at the school. Troje moved and Roberts seconded the MOTION to approve the hot dish cook-off at the school.

Motion carried unanimously.

Other parade events would require for roads to be closed. She was directed to contact Murray County since this is a county road. She will also need barricades, which the city will provide. The barricades will be set out by the street department on that Friday. She also requested permission to look at old, unused Christmas decorations from the City. The Community Club will make necessary repairs, if feasible. They would be using the decorations for some of the vacant buildings on main street, with the owner's permission.

Glenn Gustafson presented the council with an offer of \$11,000 to purchase Lot 9, Block 2 in the Wood Duck Addition. The council made a counter-offer of \$11,900, based on the difference of what would be paid to a realtor, since a contract is currently being looked at with Aanenson Realty. Gustafson agreed with the counter offer of \$11,900. Brown moved and Roberts seconded the MOTION to sell Lot 9, Block 2 in the Wood Duck Addition to Glenn Gustafson for the price of \$11,900.

Motion carried unanimously.

Ouellette moved and Troje seconded the MOTION to approve the agenda as with the additions of Public Forum: Chuck Lursen, and Glenn Gustafson.

Motion carried unanimously.

Ouellette moved and Roberts seconded the MOTION approving the regular meeting minutes from October 1, 2018 and special meeting minutes from October 18, 2018.

Motion carried unanimously.

Ouellette moved and Troje seconded the MOTION approving bills as presented for October 2018 in the amount of \$184,072.44.

Motion carried unanimously.

Maertens completed an evaluation for Neil Frodermann and recommended a step grade increase. Ouellette moved and Roberts seconded the MOTION to approve the step grade increase.

Motion carried unanimously.

Maertens briefly discussed a revision to the wages that he would like to have on the agenda for the December meeting.

Burchill informed the council the Edie Troje has resigned her cleaning position at the senior center with her last day being November 24, 2018. Patti Mitchell has indicated she would accept the cleaning position with the same terms. Council agreed for her to start.

On The Farm had given a mock-up ad for Fulda. They would include information on the lots for sale in the Wood Duck Addition and other information for Fulda. Their paper reaches about 4500 subscribers and an additional 1000 papers are distributed in multiple locations. The cost would be either \$100 or \$200 depending on what other businesses participate. Ouellette moved and Brown seconded the MOTION to participate in the publication, with a cost not to exceed \$200.

Motion carried unanimously.

The next meeting for the proposed fire hall is scheduled for Tuesday, November 13<sup>th</sup> at 6:30 pm. George Eilertson from Northland Securities will be in attendance to discuss the financial side and tax impacts if the fire hall moves forward.

Discussion was had on the purchase of a new lawn mower. Frodermann indicated the current mower has 510 hours on it and we usually trade every two years. The current mower is worth \$4,975 as a trade and the net cost on a new mower would be \$5,200. Ouellette moved and Roberts seconded the MOTION for the purchase of the mower in 2019 with 1/3 from streets, 1/3 water and 1/3 sewer funds.

Motion carried unanimously.

Frodermann discussed the need for two new storm grates as they are bent and unsafe to drive on. Roberts moved and Troje seconded the MOTION for the purchase of storm grates at 3<sup>rd</sup> & Maryland and 608 N Baltimore at the price of \$1029.60 for material and with public works installing.

Motion carried unanimously.

Frodermann requested to have the chlorine heads replaced or rehabbed at the treatment plant as there are constant issues with them. The council agreed for Frodermann to obtain quotes .

Chuck Lursen questioned the council about the setbacks at Holtrop's and Fuller's residences. The council explained that the zoning board reviewed these before building permits were issued and were found to be within the setback requirements and not being in the line of sight for nearby homes on those blocks.

The request to vacate a portion of East Davis Street was heard at the special meeting prior. Mayor Maertens requested a decision by the council and asked for a motion to approve, hearing none, he requested a motion to deny. Troje moved and Roberts seconded the MOTION to deny the request to vacate a portion of East Davis Street, between Thiner's and Knorr's property.

Motion carried unanimously.

Roberts moved and Ouellette seconded the MOTION to adopt Resolution 2018-11 Approving Membership in the Minnesota Environmental Science and Economic Review Board (MESERB) listing Chad Ouellette and Julie Burchill as authorized signers.

Motion carried unanimously.

Discussion was had on a contract with Aanenson Realty to be the realtor for the remaining lots in the Wood Duck Addition. Council had a question on the wording on line 10 "seller responsible for

signage and advertising". Maertens will follow up with Larry Aanenson and report back to the council. Item was tabled.

Brent Kavitz, SEH, was present to discuss the Preliminary Engineering Report letter recently sent to the council. The cost for the PER are set not to exceed \$106,100 and will be billed hourly. Other expenses not included in their fee (geotechnical testing, regulatory expenses, specialty services) are estimated at \$9,500. Ouellette moved and Roberts seconded the MOTION to accept the Supplemental Agreement from SEH for their engineering services for the Preliminary Engineering Report.

Motion carried unanimously.

Kavitz, SEH, also presented the council with an Invitation to Bid letter for the emergency sewer project on Baltimore Ave. The letter specifies the quotes would be due Friday, November 16<sup>th</sup> at 10:00 am. Ouellette moved and Roberts seconded the MOTION for the Invitation to Bid to be sent to the six contractors named in the letter.

Motion carried unanimously.

Reminder for the Bloodborne Pathogen, Right to Know, Hazmat, Confined Spaces training for all city employees will be Tuesday, November 27<sup>th</sup> at 6:30 pm at the Legion.

Burchill requested for City Hall to be closed the Friday after Thanksgiving. Employees will use their personal day or vacation. Council agreed for it to be closed.

Snow removal quotes were received from Doug Daniels and Nelson Landscaping. Troje moved and Roberts seconded the MOTION to accept the quote from Doug Daniels for snow removal this season. Motion carried unanimously.

The special meeting to canvass the election results was set for Tuesday, November 13<sup>th</sup> at 6:15 pm.

Brown moved and Ouellette seconded the MOTION to approve the building permits for: J Maertens – replace sidewalks; K Evers – replace concrete; and St. Paul's Lutheran Church – move garage/shed.

Motion carried unanimously.

The next regular council meeting will be Monday, December 3, 2018 at 6:30 pm.

Troje moved and Ouellette seconded the MOTION to adjourn the meeting at 8:11 pm.

Motion carried unanimously.

Julie Burchill  
City Clerk

John Maertens  
Mayor